

Part II. Memorandum of Understanding

All Users (and their institutions) of the CNF Laboratory Facilities through the CNF User Research Program represent that they have read and understand and agree to the terms of this Memorandum of Understanding, and have asked any questions they may have in reference to this memo or any other information they have received before signing.

The User and his/her institution understand that his/her use of the laboratory is controlled by the provisions of the CNF National User Program through which he/she has a project. Laboratory use is provided only for research work in conjunction with the specific project described in the User's currently approved CNF proposal.

The User and his/her institution understand that he/she is not an employee of Cornell and that Cornell provides no Worker's Compensation or other Liability Coverage for the

User's benefit. The User is deemed to be acting as a representative and employee of his/her institution during work at CNF. All Users will have their own health and accident insurance and the user institution must carry business liability (\$1M) coverage. Cornell will not be responsible for any medical expenses that the User may incur.

The User and his/her institution shall release, hold harmless, and indemnify Cornell University, its officers, agents and employees from any and all claims, damages, costs and liabilities arising out of the User's use of CNF Laboratory Facilities other than those which result from the negligent acts and omissions of Cornell University, its officers, agents, or employees.

(NOTE: Institutional approval must be by an officer of the institution with appropriate authority, e.g. the Vice President for Research, Dean, or Director; NOT the Principal Investigator.)

*Institution

*Email

*Officer Name

*Officer Title

*Officer Signature

*Date

Part III. User / CNF Agreement

By signing below, the User warrants that he/she has been provided with the CNF Laboratory Usage and Safety Manual and has read and understands and agrees to abide by the usage rules and safety provisions discussed in this manual. While the User will be trained in general chemical safety before being allowed to use chemicals, and in the operation of the particular processing instruments required by his/her work, the User assumes primary responsibility for his/her personal safety. It is expected that the User will operate all instruments and equipment in a safe and professional manner, consistent with the operating instructions and the Laboratory rules. The User represents that his/her knowledge of chemistry and general laboratory practice is advanced enough to permit the safe pursuit of the project in

question. The User acknowledges that the CNF is a research enabling center, that the User retains ultimate responsibility for project progress and development, and Cornell does not in any way warrant or assure a particular project result. Additionally, by signing this agreement, the User agrees to abide to the

[Cornell University Code of Conduct](https://www.dfa.cornell.edu/sites/default/files/policy/CCC.pdf) <https://www.dfa.cornell.edu/sites/default/files/policy/CCC.pdf>

[Cornell University Policy Regarding Abuse Of Computers And Network Systems](https://it.cornell.edu/policy/policy-50-abuse-computers-andnetwork-systems) <https://it.cornell.edu/policy/policy-50-abuse-computers-andnetwork-systems>

*User Signature

*Date

The following information is collected for NSF reporting requirements and is optional:

Gender

Ethnicity

Race

Part IV. Project Description

Describe in detail what specifically you expect to do at the CNF. Be as detailed as possible. Describe specific instruments, materials, processes and dimensions required.