Manager: Sam Wright  
Backup: John Treichler

**Safety**
- Users have to be in attendance while the hotpress temperature is above 70°C

**Process Restrictions**

**Material Restrictions**
- Do not place plastics directly on hot surfaces. Use glass slides or wafers to protect plastic from melting directly on the hotpress surface

**Parameter Restrictions**
- None

**Scheduling / Sign-up Restrictions**
- None

**Requirements (Do Every Time)**
- Turn off the hotpress after use

**Prohibitions (Never Do)**
- DO NOT leave while the temperature of the hotpress is above 70°C

**Common Problems**

<table>
<thead>
<tr>
<th>Problem:</th>
<th>Root Cause:</th>
<th>Solution:</th>
</tr>
</thead>
</table>

**Other Comments or Cautions**

Calls to staff phones will be automatically forwarded to their cell phones during accessible hours. At other times leave a message or send them an email.